



## COURSE OUTLINE: PMC106 - PROJ MGT TOOLS & APP

Prepared: Angela Katimbang

Approved: Sherri Smith, Chair, Natural Environment, Business, Design and Culinary

<b>Course Code: Title</b>	PMC106: PROJECT MANAGEMENT TOOLS & APPLICATIONS
<b>Program Number: Name</b>	2176: PROJECT MANAGEMENT
<b>Department:</b>	BUSINESS/ACCOUNTING PROGRAMS
<b>Semesters/Terms:</b>	19F, 20W, 20S
<b>Course Description:</b>	This course is designed to empower the student/practitioner with the skills and techniques required to effectively implement project management tools and techniques throughout the project life cycle. The course will offer understanding and comprehensive knowledge so student/practitioner will know when, where, and how to use the most effective project management resource depending on their project needs. The course will cover all tools and techniques associated with each process group. Students/practitioners will also be introduced to MS Project which remains to be a popular software of choice for companies dealing with project management activities.
<b>Total Credits:</b>	3
<b>Hours/Week:</b>	3
<b>Total Hours:</b>	45
<b>Prerequisites:</b>	There are no pre-requisites for this course.
<b>Corequisites:</b>	There are no co-requisites for this course.
<b>This course is a pre-requisite for:</b>	PMC203, PMC205
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>	<b>2176 - PROJECT MANAGEMENT</b>
<b>Please refer to program web page for a complete listing of program outcomes where applicable.</b>	VLO 4 Implement project management knowledge processes, lifecycle and concepts, tools and techniques in order to achieve project success as defined by the stakeholder(s).
	VLO 8 Implement general business concepts, practices, and tools to facilitate project success.
<b>Essential Employability Skills (EES) addressed in this course:</b>	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
	EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.
	EES 3 Execute mathematical operations accurately.
	EES 4 Apply a systematic approach to solve problems.
	EES 5 Use a variety of thinking skills to anticipate and solve problems.
	EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
	EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.
	EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.



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	<p>EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p> <p>EES 10 Manage the use of time and other resources to complete projects.</p> <p>EES 11 Take responsibility for ones own actions, decisions, and consequences.</p>										
<b>Course Evaluation:</b>	Passing Grade: 0%, D										
<b>Books and Required Resources:</b>	<p>A Guide to the Project Management Body of Knowledge by Project Management Institute          Publisher: Project Management Institute Edition: 6th</p> <p>Contemporary Project Management by Timothy J. Kloppenborg, Vittal Anantatmula, Kathryn N. Wells          Edition: 4th</p>										
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<b>Date:</b>	June 17, 2019										
<b>Addendum:</b>	Please refer to the course outline addendum on the Learning Management System for further information.										